



## APPLICATION FOR EMPLOYMENT Truelove & Maclean, Inc.

Consistent with the requirements of various state and federal laws, it is the policy of Truelove & Maclean, Inc. not to discriminate because of age, sex, race, color, marital status, veteran status, disability or handicap, religion or national origin.

Name: \_\_\_\_\_ Soc. Sec. No.: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
Street City State Zip Code

Are you 18 years of age or older? \_\_\_\_\_

Education: \_\_\_\_\_  
\_\_\_\_\_

Employment Record, Complete Job History Required: (Please list most recent or present employer first, etc.)

Employer	Occupation	Dates: From - To	Reason for Leaving

Military Service: Branch \_\_\_\_\_ Enlistment Date \_\_\_\_\_ Discharge Date \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ If yes, describe in full \_\_\_\_\_  
\_\_\_\_\_

Position applied for: \_\_\_\_\_ Rate of Pay: \_\_\_\_\_

Have you served an apprenticeship? \_\_\_\_\_ If yes, where? \_\_\_\_\_

Are you looking for full-time? \_\_\_\_\_ Part-time? \_\_\_\_\_ Specify days and hours: \_\_\_\_\_

Shift preferred: \_\_\_\_\_ Do you have any relative employed by this company? \_\_\_\_\_ If yes, give name: \_\_\_\_\_

If there is anything that you wish to write about yourself that would help us place you with this company, please use the following space:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand and agree that if employed, Truelove & Maclean, Inc. will make every effort to accommodate my shift and job preference, but unforeseen circumstances may require me to change duties and shifts. I accept such changes as a condition of employment.

I give my unconditional release to Truelove & Maclean, Inc. for the purpose of verifying any information given on this application. I understand and agree that, if hired, my employment will not be covered by any contract for a specific term, that I have the right to terminate my employment at any time for any reason and that Truelove & Maclean, Inc. retains a similar right.

I understand and agree that employment is contingent upon a post offer physical examination by a designated company physician, which will include a drug screening in accordance with state and federal law, certifying that I am physically able to perform the essential functions of the position applied for. I further understand and agree that any false statements included on the above application will be cause for dismissal.

Note: Applications are kept on file for 90 days. To be considered after 90 days, you must reapply.

Applicant's Signature: \_\_\_\_\_ Interviewer: \_\_\_\_\_